

**TENDER NOTICE**

**Tender No. 4-4(10)/2019-20/NIPGR/Admn/DSC**

Sealed tenders (in a two-bid system) are invited on behalf of the Director, NIPGR for disposal of **Staff Car** as detailed below on “As is Where Basis” at NIPGR Campus, Aruna Asaf Ali Marg, New Delhi 110067.

1. DL 12C 0824-Ambassador Car-Model 2009

The vehicle can be inspected between 11.00 a.m. and 01.00 p.m. from 07.02.2020 to 12.02.2020. Tender Document containing detailed terms and conditions and proforma for offering rates for disposal of staff car are available on our website [www.nipgr.ac.in](http://www.nipgr.ac.in) and Central Public Procurement Portal, [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app) which can be downloaded **free of cost**. The tender shall be submitted in two parts, viz. Technical Bid and Financial Bid. Submission of complete tender document duly stamped and signed by the tenderer with technical bid is necessary. The tender document may also be collected from Administrative Officer, National Institute of Plant Genome Research, Aruna Asaf Ali Marg, New Delhi-110067 at a cost of ₹500/- (₹ Five Hundred Only) (Non-refundable) in cash or Demand Draft in favour of Director, NIPGR, payable at New Delhi, from February 07, 2020 to February 27, 2020 between 02.00 p.m. to 04.00 p.m. (excluding holidays).

The tender may be deposited in the Tender Box kept in the Administration Section of the Institute latest by 03.00 p.m. on 28.02.2020 along with the Earnest Money Deposit (EMD) amounting to ₹5,000/- (Rupees five Thousand only) in the form of Demand Draft drawn in favour of the “Director, NIPGR, payable at New Delhi. Any tender not accompanied by such earnest money will be rejected straight away. The valid tenders will be opened at 4.00 P.M on 28.02.2020. Tenderers are welcome to be present.

The Director, NIPGR, reserves the right to accept or reject all or any of the bids without assigning any reasons thereof.

Controller of Administration

### General Conditions

The sale will be governed by the following conditions: -

- (i) The tender shall be submitted in two parts, viz. Technical Bid and Financial Bid.
- (ii) Submission of complete tender document duly stamped and signed by the tenderer with technical & financial bid is mandatory.
- (iii) The bidder is required to pay Earnest Money of ₹5000/- along with the technical bid. Tenders received without demand draft towards earnest money will not be considered.
- (iv) Earnest Money is payable by means of Demand Draft drawn in favour of Director, NIPGR, New Delhi (Payment by cheque or cash shall not be accepted).
- (v) The successful bidder will be required to deposit the bid amount by means of Demand Draft drawn in favour of Director, NIPGR within three working days of the acceptance of the bid.
- (vi) The earnest money of the successful bidder will be adjusted with the sale proceeds. Earnest money will be forfeited if the party fails to honour the bid.
- (vii) The delivery of the sold vehicle will be arranged only after the successful bidder submits documentary evidence in support of residential status (Adhaar Card/Voters Identity Card in case of individual and registration certificate in case of firms etc.) and vehicle will be handed over to the successful bidder only after the transfer of owner's in registration certificate.
- (viii) The tenderer shall submit a copy of PAN, Adhaar Card, GST numbers allotted to them.
- (ix) The vehicles will be sold on **"AS IS WHERE BASIS"** and no guarantee for its worthiness or quality will be given by this Institute.
- (x) The Director, NIPGR reserves the right to reject the offer of the highest bidder, if in his opinion, it is not considered reasonable, without assigning any reasons thereof.
- (xi) NIPGR will not pay any expense, whatsoever incurred by tenderer for the preparation and submission of tenders.
- (xii) The notice inviting tender, will form part of the contract agreement to be executed by the successful tenderer with the NIPGR.
- (xiii) All the correspondence on the tender shall be addressed to the Director, NIPGR, Aruna Asaf Ali Marg, New Delhi and any communication addressed to anyone else shall not in any manner be binding upon the NIPGR, Aruna Asaf Ali Marg, New Delhi.

Controller of Administration

## **Technical Bid**

AMOUNT OF EARNEST MONEY	₹ Rupees
PARTICULARS OF DEMAND DRAFT	No.
	Date:
	Drawn on
	Branch
NAME OF THE BIDDER	
ADDRESS*	
TELEPHONE NO.	
E. Mail	
PAN No.	
Aadhar No.	

\*(Address should be complete and supported with proof (attested copies of Aadhar card, Passport, Voter I Card & Pan card etc.). The bidder should always be available for receiving communications at the given address).

## **Financial Bid**

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### **PROFORMA FOR OFFERING RATES FOR DISPOSAL OF STAFF CAR**

I/we submit our my/our highest quote for the staff car offered for sale by the National Institute of Plant Genome Research, New Delhi

<b>Sl. No.</b>	<b>Registration No.</b>	<b>Model</b>	<b>Amount Offered</b>
1.	DL 12C 0824	2009	₹  Rupees

2. I/We have very carefully read the terms and conditions of the offer, particularly regarding earnest money, and agree to abide by these in letter and spirit. The decision of the Director, NIPGR on any dispute arising out of the offer shall be final and binding on me/us.
3. I/We agree to the forfeiture of the earnest money if I/We fail to comply with all or any of the terms and conditions in whole or in part as laid down in the tender enquiry letter No. ....which would constitute and have force of a contract between me/us and the National Institute of Plant Genome Research, if I/We am/are declared a successful bidder.
4. I/We hereby undertake that the vehicle (s) will be used for bonafide/lawful purposes only.

Place:

Signature\_\_\_\_\_

Date:

Name\_\_\_\_\_